

CSIRO Privacy Notice – PestREADI

Your personal information is protected by the *Privacy Act 1988* (Cth) (Privacy Act). CSIRO will handle your information in accordance with this Act and the latest National Health & Medical Research Council National Statement on Ethical Conduct in Human Research or as otherwise required by law.

Your personal information, including your name, email address, date of birth, postcode, workplace name and role, views and opinions on the subject matter, is being collected for the purposes of conducting the PestREADI project, and related scientific research.

CSIRO may also collect your sensitive information, including ethnicity and abilities for the purposes outlined above.

CSIRO may collect images or video recordings of you, or audio recordings of your voice (from which sensitive information about you might be inferred). Images and recordings will not be published or used in promotions without your explicit permission and unless you document your agreement using a talent release form.

While conducting online interviews, focus groups or workshops, CSIRO may also incidentally collect images or video recordings of you, or audio recordings of your voice whenever these sessions are recorded. That information might indirectly provide CSIRO with sensitive information about you, such as your ethnicity. However, CSIRO will not use these images or recordings for any purpose outside of conducting the interview/focus group/ workshop and verifying the accuracy of any notes or transcriptions taken during it, unless it obtains your explicit permission and, if relevant, you document your agreement using a talent release form.

CSIRO may disclose your personal information to third parties including project team partners from Macquarie University and New South Wales Department of Primary Industries, and our funding bodies: Hort Innovation Australia and Catalysing Australia's Biosecurity (CAB) Mission. Hort260, owned by GrowCom, and Microsoft Forms will be used to facilitate online surveys.

Additionally, by virtue of your participation, other participants in the open and semi-open activities, such as focus groups and workshops, may be able to collect any personal information you choose. CSIRO has no effective control over how other participants may collect, use, disclose or store such personal information. You will not be required to disclose any personal information in such a setting that you are uncomfortable disclosing.

CSIRO does not intend to disclose your personal information overseas. However, some incidental overseas disclosure may occur in the conduct of an interview or in ordinary correspondence, particularly where some participants are located overseas, or where CSIRO engages third-party products or platforms to facilitate the project.

This project uses Hort360 for surveys, Microsoft Teams for meetings, and DAATS Pty Ltd for transcription services. These entities have servers based in Australia. We may also use Webex which has servers based in Australia, Singapore and the United States (US). This means your personal information may be transferred to servers located outside Australia.

By participating in the project, you consent to the incidental transfer of your personal information to servers located outside of Australia and you acknowledge that this information may not be subject to the requirements of the Privacy Act. If you have any concerns about this, you should not participate in the project.

Results from the project will be de-identified and published, presented or shared in a variety of forums and with third parties. These include scientific publications, conference and event presentations, the PestREADI website hosted by CSIRO, and media releases.

While CSIRO will make all attempts to ensure you cannot be reidentified from the information contained within the publications, this risk can never be completely removed. It is possible that you may be able to be reidentified within the publications due to the combination of demographics, sample size, cross-referencing other databases available to the public, or via unique information known to an individual (e.g. as personal friend/acquaintance/colleague).

CSIRO will only publish your personal detail,s including your name, workplace, role, location, views and opinions, with your consent.

If you do not provide any or all of the personal information requested of you during the project, you may be unable to participate. If this occurs, it will not affect your ongoing relationship with CSIRO in any way.

You are free to withdraw at any time during the project. Unless requested, we will retain any personal information collected prior to your withdrawal from the study. If you request that we delete your personal information, we will do so if permitted by and in accordance with any applicable laws (including the Privacy Act and the *Archives Act 1983* (Cth)).

For further information on how CSIRO handles your personal information and our access, correction and complaints process please read our privacy policy available on our website or by contacting us at privacy@csiro.au.

For information about how Hort360 generally handle personal information, please refer to their privacy policies. As a product of the Queensland Fruit & Vegetable Growers (QFVG) data is subject to QFVG's Privacy Policy and data breach policies available here: <https://www.qfvg.com.au/privacy-policy>
For the way DAATS Pty Ltd handle your data for transcription services, please visit <https://daats.com.au/links/>

Consents

1. I agree to the collection, use and disclosure of my personal information, including my sensitive information, in the ways described in the privacy statement above.
2. I agree to the possible transfer of my personal information, including my sensitive information, to servers based outside of Australia. I acknowledge that this information may not be subject to the requirements of the *Privacy Act 1988* (Cth).