Aus4Innovation

Partnership Grants Round 3

Round 3 concept note template

Applicants are requested to complete this concept note template and **submit in English and Vietnamese**. Please note that it is the applicant’s responsibility to provide sufficient information and justification for the program office and reviewers to make a competitive assessment against the evaluation criteria. Attaching other supporting documentation is permissible.

Instructions for completing this form:

1. Register your application on SmartyGrants (<https://csiro.smartygrants.com.au>)
2. Completely answer all questions. Entry [fields] are marked in cyan
3. Attach your proposal (both English and Vietnamese versions) together with any supporting documents as a single file. You will be able to submit one file in PDF format.

The Program Office has prepared a Guide to Applicants and will maintain a list of questions and answers on the program website [here](https://research.csiro.au/aus4innovation/activities/grants/key-information-for-applications/)

Please contact the team by email if you require further assistance:

[Aus4innovation@csiro.au](mailto:Aus4innovation@csiro.au)

# Summary

A publishable description of the project and the partner. Information provided in the Summary section should be **suitable for external publication**. It will be referenced in any published materials produced by Aus4Innovation, CSIRO and the Australian Embassy when describing the work.

## Title

Limit to 10 words

[Insert]

## Description

Limit to 1-2 paragraphs in non-technical language suitable for publication

[Insert]

## Names of Participating Entities

List each participating entity, describe their capability and their

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner** | **Name** | **Short profile** | **Project role** |
| Australian Lead Entity | [Insert] | [Insert] | [Insert] |
| Vietnamese Lead Entity | [Insert] | [Insert] | [Insert] |
| [Additional Partner] | [Insert, if applicable] | [Insert, if applicable] | [Insert, if applicable] |

*Insert additional lines as needed*

### Partnership Details

Describe the duration and nature of the existing collaboration, including: Estimated length of partnership, existing work on proposed activity, commitment to long term partnership, variety of collaborators, and depth of engagement with stakeholders. Proposals engaging the private sector will be favourably considered.

[Insert]

## Schedule

Proposed activity start date and end date (max. 12 months). To note contract signing and first payment event will need to happen before activity start date, and contract end date (final report submission and final payment) will take place after the activity end date, and prior to the 30th June, 2022.

* Start Date: [dd-mm-yyyy]
* End Date: [dd-mm-yyyy]

## Project Value

Provide the total funding requested from the grant and indicate the value of any partner co-contributions.

* Grant Request AUD[$$$,$$$] (amount to be contributed by Aus4Innovation)
* Partners Contributions AUD[$$$,$$$] (total from all partners, if applicable)

|  |  |  |
| --- | --- | --- |
| **Partner** | **Value of contribution (AUD)** | **Nature (cash, in-kind, etc)** |
| Australian Lead Entity | AUD[$$$] | [Insert] |
| Vietnamese Lead Entity | AUD[$$$] | [Insert] |
| [Additional Partner] | [Insert, if applicable] | [Insert, if applicable] |

*Insert additional lines as needed*

# Project Design

Statement of problem/opportunity and proposed innovation solution

## Problem Statement

Innovation is change with purpose. Clearly describe the problem to be addresses, challenge to be overcome, or opportunity to be realised through the proposed partnership.

[Insert]

## Proposed Solution

With reference to the problem statement, provide a description of the solution

### Solution Summary

Describe the proposed activities to be delivered, including any outputs or artefacts that will be created. Provide sufficient detail to demonstrate that the proposed project is achievable within the 12-month timeframe, and that the proposed partners have the right capabilities, experience and networks to deliver.

[Insert]

### Innovation

Please describe how your proposed project is innovative in enhancing digital transformation in Vietnam.

[Insert]

### Readiness

Aus4Innovation seeks to fund tested activities that are ready to scale. Describe the readiness of the proposed solution, with detailed justification, where relevant, against key indicators, including (i) feasibility/deliverability, (ii) Economic viability, and (iii) Affordability (see guidelines for more information).

[Insert]

### Relevance to Vietnam digital transformation

Describe how this solution will be tailored for Vietnam, how it addresses areas of priority need for Vietnamese socio-economic development, and how it inter-relates with other programs happening in Vietnam and/or the region.

[Insert]

### Why this approach will be effective?

Provide evidence to justify the proposed problem-solution fit.

[Insert]

### Competitive assessment

Are there similar activities to the proposed project taking place in Vietnam today? How is the proposed work different, or complementary to existing programs.

[Insert]

### Value for money

Please describe how the project represents value for money. Consider whether Aus4Innovation funds will attract additional co-contributions from project partners (real or in-kind) and describe any commitments here.

[Insert]

# Impact and Sustainability

In this section, describe the planned impact in terms of what will, and what will not, be achieved by the program.

## Overview

Describe the overall impact. Where possible, identify specific beneficiaries (How many people, or organisations will benefit? Of what type? Where?) and provide evidence that this approach will deliver results (see guidelines for more information).

[Insert]

### Inclusion Priorities

If the proposed work will address one of Australia’s priorities, please describe in the space below.

|  |  |
| --- | --- |
| Gender Inclusion | [Insert] |
| Inclusion of People with Disabilities | [Insert] |
| Inclusion of Ethnic Minority People | [Insert] |

[Insert]

### Sustainable Development Goals

If the proposed work will positively impact one or more of the Sustainable Development Goals (SDGs, see guidelines for more information), please describe how.

[Insert]

## Sustainability

How will program outputs be diffused across and embedded in the Vietnamese innovation system to enhance the digital transformation and, if required, how will ongoing activity be funded on a long-term basis?

[insert]

# Governance and Risk

## Governance

How will the program be managed? What expectations, if any, are there for engagement from the program office, DFAT or CSIRO in the management of the project?

[insert]

## Risk

Please describe any potential risks or ethics concerns, and how these will be addressed or mitigated through the delivery of program activities.

[insert]

## COVID 19 Adaptability

Please describe how the innovation idea can be implemented remotely under the on-going COVID 19 context (i.e. no international travel allowed, possibility of unexpected outbreaks during the implementation period, challenges to move discussions among partners on-line etc.) to ensure the related negative impacts will be minimized.

[insert]

## Communications plan

Please propose a communications plan on how the innovation idea will be communicated – this would include, for example the sharing of the knowledge, skills, best practices across the innovation ecosystem to help enhance the digital transformation effort. It also can contribute to stimulate the innovation partnerships between Australia and Vietnam at different levels.

[insert]

# Attached Documents

List all attached documents attached to this Expression of Interest

* The Vietnamese version of this Proposal (**required**)
* [insert additional items as required]