



# Research Participant Information Sheet

## Development of the National Action Plan for Pests of Broadacre Crops

### Project overview

You are invited to take part in a project to develop a *National Action Plan for Pests of Broadacre Crops (2023-2033)* and its Implementation Schedule. The plan will describe the priority areas for a national approach for prevention, detection, response and cross-cutting issues related to exotic pest threats. The plan will detail specific actions to improve the management of risks associated with broadacre crops. The project is funded by the Australian government Department of Agriculture, Fisheries and Forestry (DAFF). We are taking a stakeholder focussed approach to develop this plan that will ultimately strengthen the Australian biosecurity system and help manage exotic pest risks.

### What does participation involve?

Participation in this study will involve taking part in a workshop and potentially engaging in online surveys or follow-up interviews. All these activities are optional, and you can opt-out at any time by letting us know. We have two in-person workshops planned (2.5 days in Brisbane and 2.5 days in Perth) for late May 2023. The first day will involve presentations from leaders and technical experts to help set the scene and we will work on an agreed agenda. The second day will involve small group work to plan out specific action items. The third half day will be used to review our progress and outline next steps. These workshops will be a group environment therefore the project team cannot guarantee confidentiality will be maintained but it is expected that participants will maintain the confidentiality of what others say in those discussions (and we will explain this at the start of the workshop). The online surveys will be used to further detail what are high and low priority items for the action plan (based on what we have gathered from the workshops). All comments and discussion during these activities will be anonymised and integrated into the plan document. It is anticipated that this plan will ultimately be agreed to by DAFF and endorsed by Plant Health Committee following consultation with internal and external stakeholders.

We will conduct follow-up interviews online if we still have significant gaps in the proposed plan after the workshop, or if there are people who can't attend an in-person workshop but would still like their opinions included in the plan. The content/questions used in those interviews will match closely the content of the workshops.

We will gather basic information about the people who participate in this project (e.g. name, email, industry or group they represent, self-declared). This information will not be shared outside of the CSIRO project team without your prior consent.

### Risks and benefits

Aside from giving up your time, there are no foreseeable risks associated with participating in this project. Whilst your participation in this project may not benefit you directly, your participation in the development of a nationally agreed plan will lead to a strengthening of our Biosecurity system. By engaging with stakeholders to develop this plan we anticipate higher levels of ownership of the agreed actions by DAFF, industry groups and individuals.

## Withdrawal from the research project

Participation in this project is completely voluntary and you do not have to take part. Your decision whether to participate will not affect your current or future relationship with the researchers or anyone else at CSIRO. If any topic is raised during discussion that you prefer not to engage with, you are welcome to listen and not participate in that topic discussion. Similarly, you are free to stop your participation in this project at any time. If you do not wish statements you made to be included in the plan please let a CSIRO staff member know.

## Confidentiality

All information provided by you will be treated confidentially. Your name, workplace or any other personal information will not be included in any publications resulting from the study. All data collected in this study will be reported in such a way that responses will not be able to be linked to any individuals. De-identified, non-sensitive data collected by the project may be shared with other researchers for the purposes of advancing research on this topic. Any data collected as part of this study will be securely stored as per CSIRO's Recordkeeping Procedure.

## How will my information be used?

It is anticipated that the information obtained through the workshops and online discussions will be integrated into the Plan. There may be an opportunity for us to present the generalized findings in a scientific journal publication and/or conference presentation. We will ensure this information cannot be linked to you before it is published.

## Ethics clearance and contacts

This study has been approved by CSIRO's Social Science Human Research Ethics Committee in accordance with the National Statement on Ethical Conduct in Human Research 2007 (Updated 2018). If you have any questions concerning your participation in the study please contact the researchers via their contact details provided. Alternatively, any concerns or complaints about the conduct of this study can be raised with the Executive Manager of Social Responsibility and Ethics on +61 7 3833 5693 or by email at [csshrec@csiro.au](mailto:csshrec@csiro.au).

## Privacy

Your personal information is protected by the Privacy Act 1988 (Cth) (Privacy Act). CSIRO will handle your information in accordance with this Act and the National Health & Medical Research Council (NH&MRC) National Statement on Ethical Conduct in Human Research (2007, updated 2018), or as otherwise required by law.

Your personal information (your name and email) is being collected for the purposes of conducting the project. CSIRO will not disclose your personal information to third parties including the project funders and any service providers involved in the project (conferencing platforms, survey platform). However, to access an online service you may be requested to provide your email (this data won't be stored for future use).

Results from the project will be de-identified and/or aggregated and presented or shared for communication of the project findings. While CSIRO will make all attempts to ensure you cannot be reidentified from the information contained within the publications, this risk can never be completely removed.

For further information on how CSIRO handles your personal information and our access, correction and complaints process please read our [privacy policy](#) available on our website or by contacting us at [privacy@csiro.au](mailto:privacy@csiro.au).

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**Thank you for taking the time to help with this project. Please keep this sheet for your information.**